

Mr. Inchaustegui Science Class Policies

Website- <http://mrinchatolms.homestead.com/index.html>

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After reading this letter you should know:

- How to contact Mr. Inchaustegui and keep informed on what is going on in the classroom
- What materials are needed for class?
- How grades are obtained by the student
- How to succeed in science class (or any class)
- Policy on make-up, missed work, extended absences

PAT LAW- THESE ARE THE SIX BEHAVIORS THAT SUCCESSFUL STUDENTS SHOW IN CLASS:

- Participate
- Avoid talking
- Take notes
- Listen actively
- Ask questions
- Write down assignments



Keeping in touch**

I am available to answer any questions or concerns regarding your child's education. To allow for quicker, more effective communication leave messages at my e-mail address: mario.inchaustegui@wbsd.org and I will contact you as soon as possible.

You may call me at 248.865.4480. If I am

unable to answer please leave a detailed message, with a) your name; b) student's name and c) a phone number where I can reach you at. One way that you can check what assignments are upcoming is to check my website at <http://mrinchatolms.homestead.com> where you can find out what

assignments are due, scheduled tests, activities, etc.

** If you wish to be placed on the mailing list please send an e-mail to me at: mario.inchaustegui@wbsd.org with your child's name and your e-mail address in the message.



Class materials

- One spiral bound notebook. Notebook must be "single subject."
- One file folder with pockets.
- Writing materials: pencils, red pen and any color pen
- A pack of glue sticks
- Ruler with both metric and English units
- Calculator (basic functions)
- one box of tissue
- one bottle hand sanitizer

What does it take to succeed in class?

In my experience as a teacher I find that the "A" students have a set of behaviors that they display when they come into class. I have identified six specific behaviors that are easy to remember under the acronym PAT LAW:

- Participate
 - Avoid talking
 - Take notes
 - Listen actively
 - Ask questions
 - Write down assignments
- Any student that does these behaviors consistently is an "A" student.

Take-home Assignments

Take Home Assignments

While there is no "homework" for this class, students will have assignments that have to be completed at home. Some examples are: work not completed during class time, journal entries, study guides and special projects. Below are four types of assignments that you should be aware of:

- **Anchor Questions-**One assignment to look for are the weekly "Anchor Questions." This is a series of questions and vocabulary that focus on the essential learning for that week. It is given at the beginning of the week and could be assessed or tested at the end of the week. The anchor questions are due at the end of that week. This is not intended as "homework", as a matter of fact, students will receive time in class to work on it but they may need to finish it at home.
- **Projects-** Many of our projects are for completion at school but others are strictly "take home". I expect the student to have the project on the due date.
- **Studying-** While most learning does occur at school, there is an expectation that students will work with the material covered in class. I will teach them a basic set of study skills that the student can use. For example, students get a study log with their study guide- the purpose of the log is for you to monitor that they are applying those study skills that will help them remember and understand the material covered in class. Study guides will be available for students before a unit or chapter exam. To receive credit, the PARENT must sign and complete the study log.
- **Reflection Quiz-** reflection is a key part of learning. The reflection quiz is designed for the student to think about what he/she learned during class. You just have to read and sign it. Feel free to ask the student for more details or even re-write it.

Grading

The main factor that contributes to better achievement in my class is **EFFORT**, that is, how much work the student invests in the learning process.

These are three choices that I have noticed that "A" students make:

1- They choose to come to class on time and prepared.

2- They choose to follow directions.

3- They choose to complete all assignments. I guarantee that if your child makes these choices they will succeed in this (and any) class.

The report card grade is obtained by the following factors:

70 % is composed of exams, quizzes, projects, Reflection Quizzes.

30 % is composed of in-class assignments, labs, worksheets, warm-ups, etc.

Note:

a. At no time will "extra credit" assignments be given.

b. Each category and assignment is **WEIGHTED**. Assignments are weighted according to the time and effort involved. For example, a "warm up" has a low value because it is a task that should be done in less than 10 minutes. A lab is substantially more because it may require the entire class period or more. Therefore, a score of "0" (or 100) for a warm up affects the grade less than a "0" or "100" on a lab. Similarly quizzes are weighted lower than a test (or a large project).

c. Tests and Quizzes- Students will be quizzed or tested over content on a regular basis (usually on Friday's). Please check your student's agenda often for upcoming test/quiz dates or my site

mrinchatolms.homestead.com. All graded tests and quizzes must be signed by a parent and returned to school by the student the following day. This will ensure that you are aware of your student's current progress in science.

Letter grades are given based upon the following percentages.

A +100-99

A 98-93

A- 92-90

B+ 89-87

B 86-83

B- 82-80

C+ 79-77

C 76-73

C- 72-70

D+ 69-67

D 66-63

D- 62-60

F 59 & Below

Late or missed assignment

All assignments are expected to be turned in on time. Assignments that are turned in late for any reason, other than an extended absence, will be accepted with a reduced grade.

In case of absence, it is the responsibility of the student to get any missed assignments that will be posted in the classroom. Upon returning from an absence, students will be given two days to complete any work that was missed.